



Please fill out the profile below (as thoroughly as possible) to begin taking immediate advantage of all the benefits offered by MacNair Travel Management.
Fax to 703-836-2078

Last Name:		First:	M.I.
Title:			
Company Name:			
Company Address:			
City:			
State:		Zip Code:	
Company Phone:			Ext.:
Company Email:			
Company Fax:			
Wireless Phone:			
Sec./Admin.Asst:	Name:	Phone:	
Special Delivery Instructions:			
Home Address:			
City:		State:	Zip:
Home Phone:			
Home Email:			
Home Fax:			
Emergency Contact:			
Contact Phone:			
Air Travel Preferences			
Seating Preferences:	Aisle: _____ Window: _____	Non-Smoking: __	Smoking: (available only on select international flights)____
Special Seating Requests			
Special Meals:	Diabetic: __ Kosher: __	Low Sodium: __ Low Fat: __	Vegetarian: __ Other: _____
Preferred Departure Airport:			
Preferred Airline:			

Airline Frequent Flyer Programs

If you have status with a particular airline, please let us know!

American	#	Status (Gold, Platinum, etc.)?
America West	#	Status?
Continental	#	Status?
Delta	#	Status?
Northwest	#	Status?
US Airways	#	Status?
United	#	Status?
Other	#	Status?
Other	#	Status?
Other	#	Status?

Hotel Preferences

Chain Name:		Frequent Guest Number:	
Marriott			
Hilton			
Hyatt			
Starwood			
Six Continents			
Choice			
Radisson			
Other:			
Other:			
Other:			
Other:			
Room Preferences:	Double: ____	King: _ __	Non-Smoking: _____ Smoking: _____
Special Requests			

Car Rental Preferences

Car Company:		ID Number (not your company's discount number)	
Alamo:			
Avis:			
Budget:			
Hertz:			
National:			
Other:			
Style/Size Preferences:	Economy: ____	Compact: ____	Intermediate: ____
	Full Size: ____	Luxury: ____	Other: ____
Special Requests			

SPOUSE / TRAVELING COMPANION INFORMATION: { optional } -			
First Name:		Last Name:	
Airline Name		Airline Mileage Club Membership #	
CHILDREN			
First Name: Child 1.	Last Name:	Date of Birth: mm/dd/yy	
Airline Name		Airline Mileage Club Membership #	
First Name: Child 2.	Last Name:	Date of Birth: mm/dd/yy	
Airline Name		Airline Mileage Club Membership #	
First Name: Child 3.	Last Name:	Date of Birth: mm/dd/yy	
Airline Name		Airline Mileage Club Membership #	
International Travel			
Passport #:		Name on Passport:	
Country of Issue:	Date of Issue:	Date of Birth:	
Countries Frequently Traveled:	1.	2.	3.
Notes Relating to Your Key Destinations:			
Vacation Travel			
In the next 12 months, what destinations are you interested in visiting? Check all that apply:			
Alaska: ___	Hawaii: ___	Florida: ___	California: ___
Caribbean: ___	Mexico: ___	Western Europe: ___	Eastern Europe: ___
Asia: ___	Australia: ___	Africa: ___	Costa Rica/ C. America: ___
S. America: ___	Other: ___		
What type of travel will you use to get there?			
Air:	Cruise:	Tour:	Other:
How many months in advance will you plan a vacation?			
3-6: ___	6-9: ___	9-12: ___	12+: ___

How much money do you spend on vacation each year?			
Less than \$1,000: ____	\$1,000 - \$4,999: ____	\$5,000-\$9,999: ____	\$10,000-\$14,999: ____
\$15,000+: ____			
With whom do you usually travel (including family and friends)?			
Adults: ____	Children 12 or older: ____	Children under 12: ____	Seniors: ____
Which activities do you frequently enjoy on your vacation?			
Golf: ____	Tennis: ____	Casino/Gaming: _	Skiing: ____
Spa Treatment: ____	Scuba: ____	Other: ____	
Which influences your decision in selecting a resort? (Check all that apply)			
Service: ____	Value-added features: ____	Destination: ____	Price: ____
Activities: ____	Other: ____		
Information Sources			
InFlight Magazine is MacNair Travel's e-mail newsletter. They're published several times per month on multiple topics. You can sign up for any - or all - of the various types:			
Corporate Travel. Get the latest news on Air, Rail, Car and Hotel news, including frequent flyer program updates, security changes at airports, fare wars, new service announcements, and more: <input type="checkbox"/>		Vacation Travel. These informative announcements tout last minute specials, promotions and contests, destination information, travel advisories, discount air fares, visa and passport announcements, and so much more: <input type="checkbox"/>	
Meeting, Groups and Incentives. Whether you work in the exciting field of meetings management, assist in Incentive Travel for your organization, or simply like to put together group trips for family and friends, our Meetings InFlight will prove to be an invaluable resource: <input type="checkbox"/>			
No Thanks, I would prefer not to receive any of these: <input type="checkbox"/>			

Thank you for filling out this profile. A MacNair Travel Consultant will be in touch with you shortly.

Please fax to 703-836-2078